



2024 POINT IN TIME (PIT) & HOUSING INVENTORY COUNT (HIC) PROPOSED TIMELINE

Proposed Timeline:	
Wed, December 20	Send first email notice to agencies regarding training information.
Monday, January 8	Send second email notice regarding training information.
Tuesday, January 16	Unsheltered PIT HMIS Participating Providers (1:30-3:00 p.m.)
Thursday, January 18	Unsheltered PIT HMIS Participating Providers (9:00-10:30 a.m.)
Friday, January 19	Sheltered HIC/PIT Emergency Shelter, Transitional Housing, Rapid Rehousing, and Permanent Supportive Housing/OPH - HMIS Participating Providers Only (10:30-12:00 p.m.) (1 session) Sheltered HIC/PIT Non-HMIS Participating Providers and DV providers. (1:30-3:00 p.m.)
Wed, January 24	PIT count. PIT portal opens. ICA sends notification to all agencies.
Wed, January 31	Meetings for Sheltered HIC and PIT will begin to be scheduled
Thursday, February 1	Send another email reminder with deadline to return Unsheltered surveys.
Wed, January 31	HMIS client information updated in HMIS for sheltered count for HMIS Participating agencies
Friday, February 9	Unsheltered PIT Surveys due into the PIT Portal
Feb 5-29, 2024	One-on-meetings with providers for Sheltered PIT and HIC for HMIS Participating and non-HMIS Participating Providers
March 2024	All surveys validated and entered into HDX.
April 2024	Validation of compiled data complete and ready to present to CoC
April 2024	Deadline for submission to HUD.

Overview of Sheltered Count:

- ICA will utilize the sheltered PIT portal for North Dakota CoC.
- ICA representative will *call all HMIS participating and non-HMIS participating agencies to collect sheltered HIC and PIT information*

HMIS Projects:

- HMIS projects will be required to have all client information into HMIS no later than, **Wednesday, January 31, 2024.**
- Data in HMIS will be reviewed at the time of the meeting with ICA representative and corrections will be made, if necessary, prior to the submission for the 2023 count for that participating agency.

Overview of Unsheltered Count:

- North Dakota CoC has chosen to utilize the unsheltered PIT portal.
- ICA will create a PIT portal for the North Dakota CoC.

CoC Responsibilities:

- North Dakota CoC will be responsible for entering all data directly into the PIT portal.

ICA Responsibilities:

- Review portal submissions for accuracy.
- Record information in HDX
- Record unsheltered #'s in HDX